

# RIVERDALE PEAKS II METROPOLITAN DISTRICT

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<http://riverdalepeaks2md.colorado.gov>

## NOTICE OF JOINT REGULAR MEETING AND AGENDA OF THE BOARD OF DIRECTORS OF THE DISTRICT AND OF THE RIVERDALE PEAKS II METROPOLITAN DISTRICT WATER ACTIVITY ENTERPRISE

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Annette Peters	President	2025/May 2025
Jason C. Jose	Treasurer	2025/May 2025
Sikander Shah	Assistant Secretary	2027/May 2027
<b>VACANT</b>		2027/May 2027
<b>VACANT</b>		2027/May 2027
David Solin	Secretary (non-elected)	N/A

**DATE:** **November 26, 2024 (Tuesday)**

**TIME:** **6:00 P.M.**

**PLACE:** **Zoom Meeting: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:**

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

Join Zoom Meeting

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Meeting ID: 546 911 9353

Passcode: 912873

Dial In: 1- 719-359-4580

### I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

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B. Confirm quorum, location of meeting, posting of meeting notices and designation of 24-hour posting location. Approve agenda.

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C. Review and approve the minutes of the December 19, 2023 Joint Special Meeting (enclosure).

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- D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested date is Tuesday, November 4, 2025 at 6:00 p.m.) and consider adoption of Resolution Establishing Regular Meeting Dates, Time, Location, and Designating Location for Posting 24-Hour Notices (enclosure).
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- E. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
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- F. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.
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- G. Website Accessibility Discussion.

1. Discuss Website Accessibility matters, including appointing a Compliance Officer, posting notices and Accessibility Statement and establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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II. COMMUNITY COMMENTS

- A. Members of the public may express their view to the Board on matters that affect the District. Comments will be limited to three (3) minutes per speaker.
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III. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

Fund	Period Ending Jan. 31, 2024	Period Ending Feb. 29, 2024	Period Ending March 31, 2024	Period Ending April 30, 2024
General	\$ 8,883.14	\$ 3,621.14	\$ 3,911.60	\$ 1,566.63
Enterprise	\$ 7,135.20	\$ 6,271.53	\$ 7,589.22	\$ 7,167.53
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 16,018.34</b>	<b>\$ 9,892.67</b>	<b>\$ 11,500.82</b>	<b>\$ 8,734.16</b>

Fund	Period Ending May 31, 2024	Period Ending June 30, 2024	Period Ending July 31, 2024	Period Ending Aug. 31, 2024
General	\$ 1,947.60	\$ 4,191.48	\$ 3,130.14	\$ 2,374.96
Enterprise	\$ 6,802.08	\$ 8,816.88	\$ 10,757.45	\$ 8,681.24
Debt	\$ 2,000.00	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 10,749.68</b>	<b>\$ 13,008.36</b>	<b>\$ 13,887.59</b>	<b>\$ 11,056.20</b>

Fund	Period Ending Sept. 30, 2024	Period Ending Oct. 31, 2024
General	\$ 6,626.55	\$ 3,764.64
Enterprise	\$ 9,267.07	\$ 7,247.12
Debt	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 15,893.62</b>	<b>\$ 11,011.76</b>

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- B. Review and accept unaudited financial statements (enclosure).
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- C. Ratify acceptance and filing of the 2023 Audit (enclosure).
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- D. Discuss statutory requirements for an audit. Consider engagement of Schilling & Company, Inc. to perform the 2024 Audit (to be distributed).
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- E. Consider making a final determination regarding the inability to make a scheduled bond payment (Section 32-1-903(3), C.R.S.).
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- F. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
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- G. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary assessed valuation, draft 2025 Budget and resolutions).
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- H. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- I. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
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- J. Consider appointment of District Accountant to prepare the 2026 Budget.
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- K. Review and approve Short Term Investment Direction from BOK Financial (enclosure).

IV. LEGAL MATTERS

A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

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B. Report on 2024 Legislation that may impact the District.

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C. Discuss impact of Accessory Dwelling Units (“ADU’s”) on water usage and rates; Consider whether amendments to the District’s Rules and Regulations regarding ADUs are needed.

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V. OPERATIONS AND MAINTENANCE

A. Property Maintenance.

1. Detention Pond cleanup.

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2. Landscaping.

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3. Monument Landscaping.

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B. Water Operations.

1. Review reports from Ramey Environmental Compliance, Inc. regarding operation of water system. (enclosures).

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C. Review and ratify approval of Change Order No. 1 with Ramey Environmental Compliance, Inc. for 2024 Operator in Responsible Charge (ORC) services (enclosure).

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D. Review and ratify approval of Change Order No. 1 with Generator Source LLC for generator maintenance services for 2024 (enclosure).

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- E. Review and ratify approval of Change Order No. 3 with Neighborhood Lawn Care Inc. for 2024 landscape and pond maintenance (enclosure).
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- F. Discuss cellular ETR's.
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- G. Review and discuss Adams County Parks & Open Space Department Conservation Easement Monitoring Report (enclosure).
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VI. OTHER MATTERS

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VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosures:

- Memo regarding New Rate Structure from Special District Management Services, Inc.